

Group Booking Conditions

St Madoc CYC 2021

Bookings can be made by phone, email or online. Such bookings are accepted subject to availability and finalised once a non-refundable deposit is received. A booking should not be considered finalised until you have received a booking confirmation email. We reserve the right to refuse or accept bookings and to cancel bookings at any time for any reason.

To secure your booking we require a deposit of £50 per night, all deposits are non-refundable.

To secure sole use of the main building, minimum numbers are required. Should your group bring less numbers than your minimum, you will still be charged for this number. Any additional guests will be charged at the normal rate.

Low Season (November - February)	Mid-Season (March-June/September-October)	High Season (July & August)
Minimum number of guests 30	Minimum number of guests 40	Minimum number of guests 60

Please be aware that our external buildings (Sports hall/ Meeting Room and bungalow) are now for hire and may be used by other guests during your stay. Please let us know in writing if you require sole use of the whole site.

PRICING SELF-CATERED

Youth Organisation

Majority of the group is under 25
£16.50 per person

Adult Groups

Majority of the group is over 25
£19.80 per person (inc VAT)

VAT will be charged to all groups over the age of 25 at the current rate.

We reserve the right to increase prices at any time. Any increase will be notified to the group leader/responsible person via email in the first instance.

Invoices will be calculated based on the total number booked and agreed or the total number accommodated, whichever is the greater. Invoices will be forwarded for payment within 48hrs from your departure date and must be paid within 14 consecutive days. Payment via bank transfer is preferable using the following account details **Sort code 30-95-46 Account Number 00557803**, alternatively payments via a cheque can be sent to: The Camp Manager, St. Madoc Christian Youth Camp, Llanmadoc, Swansea SA3 1DE payable to St Madoc CYC Ltd.

No reductions/refunds will be made in respect of individuals leaving early. Any breakages or damage will be charged at cost plus repair and will be invoiced accordingly.

Whilst we would encourage all visitors to make full and active use of our site, we do recognise that for those with limited movement, the site generally will hold significant restrictions. However, we do provide one disabled access ensuite bedroom. In addition, all areas of the building are accessible to those with limited mobility, and there is a further disabled access toilet adjacent to the main dining room. If you intend to bring visitors with limited mobility, we suggest you visit the site first to ascertain its suitability for your group/specific individuals. Similarly, if you wish to use the disabled access bedroom, please advise us at the time of booking.

Groups can occupy the camp from 4pm on the day of arrival and must vacate the camp not later than 11am on the day of departure. If you require a later check out time, this can be arranged unless other groups are due.

CHARGES FOR CANCELLATION OR CHANGES TO BOOKING

If a booking is cancelled less than 14 days before arrival, then a charge equal to the full booking amount will be made.

If a booking is cancelled 3 months – 14 days before your arrival date, then you will be charged 50% of your minimum group size.

If a booking is cancelled 6 months – 3 months before your arrival date, then you will be charged 30% of your minimum group size.

If a booking is cancelled 9 months – 6 months before your arrival date, then you will be charged 20% of your minimum group size.

In the event of a no show or booking reduction (after arrival date) the full cost of the booking is charged.

All cancellations or amendments to bookings must be made by e-mail to info@stmadoc.co.uk

Users should ensure that they have appropriate insurance cover and meet current legislation when taking groups on holiday.

Supervision:

Group leaders are responsible for ensuring high standards of conduct with their groups. St Madoc Christian Youth camp reserves the right to ban any guests who persistently ignores the rules or act in a manner likely to affect the safety, comfort or well being of other guests or staff. Such activities may include, but not limited to the following: taking illegal drugs; tampering with electrical equipment/lighting; tampering with fire alarm systems (including covering or removing smoke detectors); letting off fire extinguishers unnecessary; aggressive behaviour towards staff or guests; fighting; theft; entering accommodation assigned to other groups without permission.

All groups must have a minimum leader/participant ratio of one leader for every ten child participants; mixed gender groups must have leaders of both genders. Group leaders accompanying the group are responsible for the discipline and behaviour of the group at all times. Group leaders are responsible for all damage caused by their action or the actions of those in their group.

Organisations working with children and young people under the age of 18 must have an up-to-date Child Protection Policy in place. Such groups should forward a copy of their Child Protection policy and an assurance that all their leaders/workers have been police (DBS) checked.

If your organisation does not have a child protection policy in place, then please discuss this with the Centre Manager.

Any accidents to individuals or camp property must be reported to the Centre Manager and appropriate action, as directed by the Centre Manager, must be followed.

Any wilful damage, breaking of the terms and conditions or non-payment of account could prevent future bookings being accepted.

Out of respect for residents and neighbours, noise should be kept to an absolute minimum between **23:00hrs and 8:00hrs**.

General Rules:

Consumption of alcohol on site is restricted. We do not permit drinking among young people. Any drunken or disorderly activity may result in the individuals concerned, or in certain circumstance, the entire group, being asked to leave with immediate effect. In such instances, there would be no refund.

In accordance with the law, smoking is not permitted in any buildings. We ask any smoking is to be done away from buildings and bulk gas storage tanks. All matches and cigarette ends must be disposed of appropriately, away from paper and other combustible materials.

Illegal drugs are not allowed on site. Please contact the office before arrival if this may be an issue for members of your group.

In line with our Christian ethos, witchcraft and occultism are not permitted at the site.

There is no charge for Aid Dogs, although they too should remain on leads, and they are permitted in dormitories.

Large ball games are not permitted inside any buildings, except for the sports hall. When available pool and table tennis may be played in the dining room, but must be supervised by adults, and any damage caused by inappropriate play will be added to the invoice. (50P per play for the pool table)

Health and Safety:

Customers are reminded that this is a natural site. There are inherent dangers in the woods, and elsewhere, by way of poisonous flora and fauna, and likewise danger of stumbling or falling in any of our open areas, due to rabbit holes, fallen trees, vegetation, as well as from the cliffs.

Please be aware of the dangers surrounding the sea and coastline. Dangerous currents exist, particularly on the ebb tide and at low water. Please note that children and young people should always be monitored when playing in and around both beaches. Please check up to date tide times before your activities.

For health and safety reasons children are not permitted in our catering kitchen facilities.

Please note that occasionally farm animals may enter the site. In most cases they will stay away from members of the public. However, they can carry pests, and their faeces carry diseases hazardous to human health.

St Madoc Christian Youth camp does not provide medical personnel or first aid equipment for general use.

General Responsibilities:

When vacating please ensure all areas are left clean and tidy and that any furniture moved must be placed to its original position.

All cars once unloaded should be parked in one of the three car parks to allow emergency vehicles access to the site when needed.

If you require the deep fat fryers during your stay, you will need to provide your own oil. (15ltrs required)

We do have Audio/Visual equipment available in Main Hall, Chapel and Sunley Room. If you have the correct equipment and technical knowledge you are very welcome to use the overhead projector. Unfortunately, we are unable to offer on call technical support.

We will not tolerate wilful damage to the site's natural environment. We would also ask that all litter is collected and particularly that it is not left in any of the more public areas such as beach, fire pit or woods.

Groups are responsible for the allocation of beds within the accommodation they have booked.

No sales transactions may take place on St Madoc Christian Youth Camp premises without the written consent of the centre.

St Madoc Christian Youth camp experiences poor mobile phone coverage. Free Wi-Fi is available and network signal can be received on the headland. In case of emergency the office phone can be used.

Indemnities:

St Madoc Christian Youth camp assumes no liability for injury or death, damage to or loss of personal property, accident, delay, cancellation, irregularity or inconvenience caused, save where such loss is caused or contributed to by the negligence of some person acting as a servant or agent of St Madoc Christian Youth Camp.

All personal information obtained via booking forms and other sources is used for St Madoc Christian Youth Camp purposes only and is not passed or sold onto third parties. If you wish your details to be removed from our database, please contact the office.

Whilst at St Madoc Christian Youth Camp, photos may be taken for our publications or website. If any of your group does not wish to appear in any such pictures, please inform us on arrival and we will happily oblige. Individuals will not be identified.

We shall not be liable to you if we are prevented or delayed in the performing of any of our obligations to you if this is due to any cause beyond our reasonable control including (without limitation): an act of God, explosion, fire, flood or accident; war or civil disturbance; strike, industrial action or stoppages of work; any form of government intervention; a third party act or omission; failure by you to give us a correct delivery address or notify us of any change of address.

In completing a booking form, leaders agree to accept and abide by the rules and conditions of the camp, and to ensure all users and team members are so informed.

To view the policies and governing documents of St Madoc Christian Youth Camp, contact the Centre Manager or see our website. These policies consist of: St Madoc Trust Constitution - Equal Opportunities Policy - Child Protection Policy - Sensitive Data Policy - Environmental Policy.

The Trustees and the Staff of St Madoc CYC are DBS approved where required. This approval is undertaken using the administrative services offered by CCPAS (Churches Child Protection Advisory Services.) As such, St Madoc CYC operates according to the guidance and best practice highlighted by CCPAS.